104 E. Fairview Ave
#239
Meridian, ID 83642
208.830.7786
www.meridiandevelopmentcorp.com

MEETING MINUTES
SPECIAL MEETING OF THE BOARD OF COMMISSIONERS
Thursday, May 28, 2026, 1:00PM
Meridian City Hall, City Council Conference Room
33 East Broadway Avenue - Meridian, Idaho

1. Call Meeting to Order [Winder]:

At 1:00PM, Chairman Winder called the meeting to order.

2. Roll-call Attendance [Winder]:

X	Dave Winder – Chairman	X	Dan Basalone - Member
O	Nathan Mueller– Vice-Chairman	O	Doug Taylor – Member
O	Steve Vlassek– Secretary/Treasurer	X	Rob McCarvel – Member
		O	Kit Fitzgerald – Member [Arrived at 1:12PM]
		X	Brad Hoaglun – Member
		X	Robert Simison – Member
		X	Todd Lakey – Counsel
		X	Ashley Squyres – Administrator

ACTION AND DISCUSSION ITEMS

3. *Action Item:* Confirm the Agenda [Winder]:

A motion was made by Commissioner Basalone and seconded by Commissioner Hoaglun to confirm the agenda.

ALL AYES.

4. *Action Item:* Approve Consent Agenda [Winder]: These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action.

- **a. Approve Minutes of the April 22, 2026 Regular Meeting**
- **b. Approve April 2026 Financials and Notice of Bills Paid**
- **c. Approve April 2026 Administrator's Report**

A motion was made by Commissioner Simison and seconded by Commissioner McCarvel to approve the consent agenda.

ALL AYES.

5. ***Presentation and Potential Action Item:*** **Downtown Parking Signage Requests by Meridian Code Enforcement [Lacy Ooi]**

Lacy Ooi presented the request to the board and discussed the challenges. A motion was made by Commissioner Hoaglun and seconded by Commissioner Fitzgerald for Squyres to send a letter of support from MDC for the requested changes including the request for two handicapped spaces next to the Sunrise Café on Idaho Avenue.

ALL AYES.

6. ***Action Item:*** **Consideration of approval of the Master Services Agreement for Eide Bailly and corresponding resolution 26-019 [Squyres/Lakey]**

This item was tabled.

7. ***Action Item:*** **Consideration of approval of a time extension for Babcock Design for the Performing Arts Feasibility Study and corresponding resolution 26-020 [Babcock Designs]**

Squyres introduced the topic to the board. Aaron Peterson explained the next steps for the project and the timeframes. A motion was made by Commissioner McCarvel and seconded by Commissioner Simison to approve a time extension to August 01, 2026.

ALL AYES.

8. ***Action Item:*** **Consideration of approval of the scope of work for a LIDAR survey and corresponding resolution 26-021 [Babcock Designs]**

Aaron Peterson reviewed the scope of work and the need for this survey. A motion was made by Commissioner Fitzgerald and seconded by Commissioner McCarvel to approve the scope of work in the amount of $9,950.

ALL AYES.

9. **MDC Project Updates [Squyres]**

Squyres provided updates on Destination: Downtown; Union 93 now known as Heritage Square; Linder overpass; and the Nine Mile Floodplain.

10. **Executive Session pursuant to Idaho Code Section 74-206(1)(c) to consider acquiring an interest in real property which is not owned by a public agency.**

No executive session.

11. ***Discussion Item:*** **City Council Liaison Report [Taylor/Simison]:** Representatives who sit on the Meridian City Council will review topics that need to be brought to the attention of the Board.

Commissioner Taylor discussed the status of the overlay district and provided an update on the proposed BID for downtown.

12. ***Discussion Item:*** **Counsel's Report [Lakey]:** Counsel Lakey will review legal topics that need to be brought to the attention of the Board.

Counsel Lakey discussed the closing of the two properties on Main and Bower on June 03, 2026.

13. ***Discussion Item:*** **Administrator's Report [Squyres]:** Administrator Squyres will review topics that need to be brought to the attention of the Board.

Squyres reminded the board of the upcoming budget work-session and hearing.

14. ***Discussion Item:*** **Chairman's Report**

No report.

15. Public Comment

No public comment.

16. Adjourn the Meeting [Winder]:

At 1:38PM, a motion was made by Commissioner McCarvel and seconded by Commissioner Fitzgerald to adjourn the meeting.

ALL AYES.

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Dave Winder, Chairman